

Registration Contract Amendment Form

Modules & Core Discipline

Complete this form if you want to add or drop modules, and/or change your core discipline for your current Emeris Registration Contract.

Only requests submitted before the communicated deadlines and with the required signatories will be processed, and all approved amendments are subject to the applicable financial and academic rules.

Date Request Submitted:

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1. STUDENT INFORMATION

Student Number:	S T	Campus:					
Student's First Name & Surname:							
Qualification:							
Core Discipline (If applicable):				Phone Number:			

2. CORE DISCIPLINE

Would you like to update your core discipline?

Yes No

If yes, provide the details below:

Current Core Discipline	New Core Discipline

3. ADD MODULES

We recommend that you meet with an academic counsellor before adding any modules. This helps to ensure that your academic load remains manageable and within the maximum allowed credit limit.

Would you like to **add** modules? Yes No

If yes, provide the details of the modules you would like to add below:

Module Code	Module Name

Adding modules will result in **additional tuition fees** being charged to the student account. No changes will be implemented without the consent of the **Fee Payer**.

If clarity is required on the amended financial implications as a result of the above amendments a Fee Quotation may be generated by clicking [here](#).



4. DROP MODULES

We recommend that you meet with an academic counsellor before dropping any modules. This helps to ensure that your academic progression is not negatively affected.

Would you like to de-register from any modules? Yes No

If yes, provide the details of the modules you would like to drop below:

Module Code	Module Name

5. AUTHORISATION FOR CHANGES TO CONTRACT

By signing this document, I/We:

- request and authorise the amendments indicated above to be made to the Registration Contract.
- acknowledge that these amendments supersede any and all previous amendments requested or made to this section of the contract.
- understand that these amendments may result in consequential changes to the agreement (for example, changes to fees), and that such changes will take effect with this request. I, the student, confirm that I have consulted with the Fee Payer, and that the Fee Payer is aware of and accepts the changes to the contract and any associated fees.
- confirm that I/we have the authority to submit this request and to bind the relevant parties to these amendments.

Fee Payer:

Full Name: _____

ID Number: _____

Signature: _____

Date: _____

Student:

Full Name: _____

ID Number: _____

Signature: _____

Date: _____

NOTE: This form may be submitted electronically and **must** include a valid digital signature. No typed names and initials will be accepted. Alternatively, the form may be printed, signed, and scanned for submission via Emeris Assist.